



Audit and Governance Committee

A meeting of the Audit and Governance Committee will be held at the The Jeffrey Room, The Guildhall, Northampton on Wednesday 22 June 2022 at 6.00 pm

Agenda

1.	Apologies for Absence and Notification of Substitute Members
2.	Declarations of Interest Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
3.	Minutes (Pages 5 - 10) To confirm the Minutes of the meeting of the Committee held on 28 th April 2022.
4.	Chair's Announcements To receive communications from the Chair.
5.	Urgent Business The Chair to advise whether they have agreed to any items of urgent business being admitted to the agenda.
6.	Risk Register Deep Dive - Workforce skills and capacity - Risk E04 Update (Pages 11 - 20)
7.	Exclusion of Press and Public The following reports appendix contains exempt information as defined in the following paragraph(s) of Part 1, Schedule 12A of Local Government Act 1972. Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

	<p>Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.</p> <p>Should Members decide not to make a decision in public, they are recommended to resolve as follows:</p> <p>“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph(s) 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”</p>
8.	Housing Benefit and Council Tax Reduction Risk Based Verification (Pages 21 - 26)
9.	Return to Public Session
10.	Internal Audit Annual Report 2021-22 (Pages 27 - 42)
11.	Internal Audit Progress report Verbal Update
12.	Audit and Governance Committee Annual Report (Pages 43 - 58)
13.	External Audit Update - Grant Thornton Verbal Update
14.	Work Programme (Pages 59 - 62)

14 June 2022

Audit and Governance Committee Members:

Councillor Cecile Irving-Swift (Chair)	Councillor Charles Manners (Vice-Chair)
Councillor Jamal Alwahabi	Councillor John Shephard
Councillor Rosie Humphreys	Councillor Stephen Clarke
Councillor Jake Roberts	Councillor Danielle Stone
Councillor Alan Chantler	

Information about this Agenda

Apologies for Absence

Apologies for absence and the appointment of substitute Members should be notified to democraticservices@westnorthants.gov.uk prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If a continuous fire alarm sounds you must evacuate the building via the nearest available fire exit. Members and visitors should proceed to the assembly area as directed by Democratic Services staff and await further instructions.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

If you have any queries about this agenda please contact Sofia Neal-Gonzalez, Democratic Services via the following:

Email: democraticservices@westnorthants.gov.uk

Or by writing to:

West Northamptonshire Council
One Angel Square
Angel Street
Northampton
NN1 1ED