

Northamptonshire Police, Fire & Crime Panel – Outline Work Programme 2022/23

MEETING DATE	STATUTORY BUSINESS	DISCRETIONARY BUSINESS	BUSINESS RELATING TO PANEL OPERATION	OTHER BUSINESS
2 February 2023	<ul style="list-style-type: none"> <li>- PFCC’s proposed Police precept and budget for 2023/24</li> <li>- PFCC’s proposed Fire &amp; Rescue precept and budget for 2023/24</li> </ul>		<ul style="list-style-type: none"> <li>- Work programme</li> <li>- 2023/24 meeting dates</li> </ul>	
16 February 2023 (Reserve meeting)	<ul style="list-style-type: none"> <li>- PFCC’s revised Police precept and budget for 2023/24 [if required] and/or</li> <li>- PFCC’s revised Fire &amp; Rescue precept and budget for 2023/24 [if required]</li> </ul>			
20 April 2023		<ul style="list-style-type: none"> <li>- PFCC’s Delivery updates</li> <li>- PFCC’s Finance updates</li> <li>- Draft report of the Early Intervention scrutiny review</li> </ul>	<ul style="list-style-type: none"> <li>- Work programme</li> <li>- Complaints monitoring report</li> </ul>	
15 June 2023 [TBC]	<ul style="list-style-type: none"> <li>- PFCC’s Annual Report on Policing for 2022/23</li> <li>- PFCC’s Fire &amp; Rescue Statement for 2022/23</li> </ul>		<ul style="list-style-type: none"> <li>- Appointment of Panel Chair and Deputy Chair</li> <li>- Work programme</li> <li>- Appointment of Complaints Sub Committee members</li> </ul>	

7 September 2023 [TBC]		<ul style="list-style-type: none"> <li>- PFCC's Delivery update</li> <li>- PFCC's Finance updates</li> <li>- Joint Independent Audit Committee Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>- Work programme</li> <li>- Complaints monitoring report</li> </ul>	
30 November 2023 [TBC]		<ul style="list-style-type: none"> <li>- PFCC's Delivery update</li> <li>- PFCC's Finance updates</li> </ul>	<ul style="list-style-type: none"> <li>- Work programme</li> </ul>	

NOTE: Dates for meetings in 2023/24 are subject to confirmation by the Panel at its meeting on 2<sup>nd</sup> February 2023.

### **Additional topics not yet scheduled**

The Panel agreed at its meeting on 8<sup>th</sup> September 2022 to request the Police, Fire & Crime Commissioner to present an update on his Estates Strategy to a future Panel meeting.

The Panel agreed at its meeting on 8<sup>th</sup> September 2022 to request the Police, Fire & Crime Commissioner to provide sight of action plans developed to address areas for improvement in service delivery by Northamptonshire Fire & Rescue Service as identified in the HMICFRS 2021/22 inspection.

The Panel agreed at its meeting on 1<sup>st</sup> December 2022 to request the Police, Fire & Crime Commissioner to present a report to a future Panel meeting on action taken in Northamptonshire to implement the recommendations of the HMICFRS inspection of vetting, misconduct, and misogyny in the police service. The majority of the recommendations in the HMICFRS report directed at chief constables must be implemented by 30<sup>th</sup> April 2023.

### **Task-and-finish work**

The Panel has agreed to carry out a piece of focussed task-and-finish work on early intervention activity in Northamptonshire as part of its work programme for 2022/23. The Panel agreed the terms of reference for this work and set up a working group to carry it out at the Panel meeting on 8<sup>th</sup> September 2022. The working group has been tasked with presenting its final draft report to the Panel meeting on 20<sup>th</sup> April 2023.

## **Briefings / Training (open to all Panel members)**

1. Briefing sessions with the Chief Constable and with the Chief Fire Officer on their organisations' operating environment, priorities and challenges.

The Panel had briefing sessions with both the Chief Constable and the previous Chief Fire Officer on 27<sup>th</sup> May 2022 and with the Chief Constable on 1<sup>st</sup> December 2022. The Panel agreed at its meeting on 1<sup>st</sup> December 2022 that a further briefing session with the current Chief Fire Officer be arranged. The Panel also agreed that it should seek to have briefing sessions with both chiefs more frequently than once a year.

2. A briefing session on the development of the Police, Fire & Crime Commissioner's proposed precepts for 2023/24. This briefing session took place on 17<sup>th</sup> January 2023.
3. A briefing session on road safety strategy in Northamptonshire and supporting activities.
4. A briefing session on learning from complaints about Northamptonshire Police.
5. A briefing session on the East Midlands Special Operations Unit.

## **Further Information**

### **(A) Statutory Business**

**PFCC's Annual Report and Fire & Rescue Statement** – The Police, Fire & Crime Commissioner (PFCC) is required to produce an Annual Report on the exercise of the PFCC's police and crime functions during the previous financial year and the progress made in meeting objectives set out in the PFCC's Police & Crime Plan. The PFCC is also required to publish an annual statement of assurance of compliance with the priorities set out in the Fire & Rescue National Framework for England. The Panel must review and report on both the Annual Report and Fire & Rescue Statement as soon as practicable after they are received.

**PFCC's proposed Police and Fire & Rescue precepts** – The PFCC's proposed precepts must be reviewed and reported on by the Panel before they can be issued. The Panel has the power to veto a proposed precept, in which case the PFCC is required to produce a revised proposal that must also be reviewed by the Panel at the reserve meeting included in the outline work programme (if the Panel does not veto either of the proposed precepts the reserve meeting will not be held). The steps involved in this process must take place by specific deadlines set in legislation.

(B) Discretionary Business

**PFCC's Delivery Update** – This is a regular report setting out actions by the PFCC supporting progress towards the delivery of the strategic outcomes set out in his Police, Fire & Crime Plan. The Delivery Update also includes contextual information about Northamptonshire Police and Northamptonshire Fire & Rescue Service performance.

**PFCC's Finance Updates** – These are two regular reports setting out the latest in-year position for the budgets for policing and the Office of the PFCC and for the budget for the Northamptonshire Commissioner Fire & Rescue Authority.

**Joint Independent Audit Committee Annual Report** – The Joint Independent Audit Committee (JIAC) is responsible for providing independent assurance of the corporate governance, risk management and financial control arrangements operated by the PFCC and the Chief Constable. The JIAC's Annual Report is customarily presented by its Chair to the Panel, to reflect the complementary roles of the two bodies.

(C) Business relating to Panel operation

**Complaints monitoring report** – The Panel has adopted specific arrangements to carry out its responsibilities for dealing with complaints and conduct matters relating to the PFCC. These include the provision by the host authority Monitoring Officer of a half-yearly monitoring report about all matters dealt with in the preceding period. In this way the Panel is able to monitor the operation of the arrangements it has made to deliver this aspect of its statutory responsibilities.