

WEST NORTHAMPTONSHIRE COUNCIL

ANNUAL COUNCIL

19 May 2022

Report by the Monitoring Officer

Report Title	Calendar of Meetings for 2022-23
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Contributors/Checkers/Approvers

Monitoring Officer	Catherine Whitehead	11 th May 2022
Chief Finance Officer	Martin Henry	10 th May 2022
Communications Lead/Head of Communications	Becky Hutson	5 th May 2022

List of Appendices

Appendix A – Draft Calendar of Meetings for 2022-23

1. Purpose of Report

- 1.1. To seek confirmation of the calendar of council and committee meetings for 2022-23.

2. Executive Summary

- 2.1 It is a requirement of the Constitution that the Council agrees the calendar of meetings to enable the business of the Council to be planned appropriately. This report therefore proposes a calendar of meetings for 2022-23.

3. Recommendations

- 3.1 It is recommended that Council approves the calendar of meetings for 2022-23, as set out at Appendix A.

4. Reason for Recommendations

- 4.1 Adopting a calendar of meetings provides a framework for the democratic and decision-making process of the Council.

5. Report Background

- 5.1 Although the draft calendar of meetings was circulated to councillors some time ago, the Council is required to formally adopt the calendar of meetings for the year ahead. A copy of the calendar of meetings is attached at Appendix A.
- 5.2 The Chairman of the Council and Committees Chairs have the power to call extraordinary meetings when required to accommodate urgent or unscheduled business. They also have the authority to change a meeting date or time where circumstances require. Future changes to meeting dates will be made on the Council's website and notification will be electronically sent to all relevant councillors concerned.

6. Issues and Choices

- 6.1 None. The calendar of meetings provides a framework for effective and planned decision making and enables both councillors and the public to be aware of upcoming meeting dates.

7. Implications (including financial implications)

7.1 Resources and Financial

- 7.1.1 There are no resources or financial implications arising from the proposals.

7.2 Legal

- 7.2.1 There are no legal implications arising from the proposals.

7.3 Risk

- 7.3.1 There are no significant risks arising from the proposed recommendations in this report.

7.4 Consultation

- 7.4.1 The Executive Leadership Team, the Leader of the Council and committee chairs have been consulted on the draft calendar of meetings and any comments made have been incorporated. Some of the dates for full Council have been adjusted over the initial draft to take account of deadlines associated with the review of the Council's electoral boundaries.

7.5 Consideration by Overview and Scrutiny

7.5.1 None.

7.6 Climate Impact

7.6.1 None.

7.7 Community Impact

7.7.1 None.

7.8 Communications

7.8.1 None.

8. Background Papers

8.1 None.