

Northamptonshire Police, Fire & Crime Panel – Outline Work Programme 2022/23

MEETING DATE	STATUTORY BUSINESS	DISCRETIONARY BUSINESS	BUSINESS RELATING TO PANEL OPERATION	OTHER BUSINESS
19 July 2022	<ul style="list-style-type: none"> - PFCC’s Annual Report on Policing for 2021/22 - PFCC’s Fire & Rescue Statement for 2021/22 		<ul style="list-style-type: none"> - Appointment of Panel Chair and Deputy Chair - Work programme - Appointment of Complaints Sub Committee members 	
8 September 2022		<ul style="list-style-type: none"> - PFCC’s Delivery update - PFCC’s Budget updates - Joint Independent Audit Committee Annual Report 	<ul style="list-style-type: none"> - Work programme - Complaints monitoring report 	
1 December 2022		<ul style="list-style-type: none"> - PFCC’s Delivery update - PFCC’s Budget updates 	<ul style="list-style-type: none"> - Work programme 	
2 February 2023	<ul style="list-style-type: none"> - PFCC’s proposed Police precept and budget for 2023/24 - PFCC’s proposed Fire & Rescue precept and budget for 2023/24 		<ul style="list-style-type: none"> - Work programme - 2023/24 meeting dates 	

MEETING DATE	STATUTORY BUSINESS	DISCRETIONARY BUSINESS	BUSINESS RELATING TO PANEL OPERATION	OTHER BUSINESS
16 February 2023 (Reserve meeting)	- PFCC's revised Police precept and budget for 2023/24 [if required] and/or - PFCC's revised Fire & Rescue precept and budget for 2023/24 [if required]			
20 April 2023		- PFCC's Delivery updates - PFCC's Budget updates	- Work programme - Complaints monitoring report	

Further Information

(A) Statutory Business

PFCC's Annual Report and Fire & Rescue Statement – The Police, Fire & Crime Commissioner (PFCC) is required to produce an Annual Report on the exercise of the PFCC's police and crime functions during the previous financial year and the progress made in meeting objectives set out in the PFCC's Police & Crime Plan. The PFCC is also required to publish an annual statement of assurance of compliance with the priorities set out in the Fire & Rescue National Framework for England. The Panel must review and report on both the Annual Report and Fire & Rescue Statement as soon as practicable after they are received.

PFCC's proposed Police and Fire & Rescue precepts – The PFCC's proposed precepts must be reviewed and reported on by the Panel before they can be issued. The Panel has the power to veto a proposed precept, in which case the PFCC is required to produce a revised proposal that must also be reviewed by the Panel at the reserve meeting included in the outline work programme (if the Panel does not veto either of the proposed precepts the reserve meeting will not be held). The steps involved in this process must take place by specific deadlines set in legislation.

(B) Discretionary Business

PFCC's Delivery Update – This would be a regular report setting out actions by the PFCC supporting progress towards the delivery of the strategic outcomes set out in his Police, Fire & Crime Plan. The Delivery Update also includes contextual information about Northamptonshire Police and Northamptonshire Fire & Rescue Service performance.

PFCC's Budget Updates – This would be two regular reports setting out the latest in-year position for the budgets for policing and the Office of the PFCC and for the budget for the Northamptonshire Commissioner Fire & Rescue Authority.

Joint Independent Audit Committee Annual Report – The Joint Independent Audit Committee (JIAC) is responsible for providing independent assurance of the corporate governance, risk management and financial control arrangements operated by the PFCC and the Chief Constable. The JIAC's Annual Report is customarily presented by its Chair to the Panel, to reflect the complementary roles of the two bodies.

(C) Business relating to Panel operation

Complaints monitoring report – The Panel has adopted specific arrangements to carry out its responsibilities for dealing with complaints and conduct matters relating to the PFCC. These include the provision by the host authority Monitoring Officer of a half-yearly monitoring report about all matters dealt with in the preceding period. In this way the Panel is able to monitor the operation of the arrangements it has made to deliver this aspect of its statutory responsibilities.

(D) Other potential business for consideration

Scrutiny of early intervention in Northamptonshire – The previous Panel identified task-and-finish scrutiny work on early intervention as a topic that it suggested for inclusion in the work programme for 2022/23. This work would aim to consider how well relevant partners work together to support and build on early intervention activity in Northamptonshire, the barriers that can prevent effective partnership working on early intervention, and how these can be overcome.

Potential topics suggested by the PFCC – The PFCC has requested to present an update on the use of Automatic Number Plate Recognition (ANPR) technology in Northamptonshire to the Panel at its meeting on 8th September 2022. The PFCC has also requested to present a report on the Independent Custody Visitors (ICV) scheme to the Panel at its meeting on 1st December 2022.

Briefings with the Chief Constable and Chief Fire Officer – The Panel has previously sought to include in its work programme annual briefing sessions with the Chief Constable of Northamptonshire Police and the Chief Fire Officer of Northamptonshire Fire & Rescue Service. These sessions would be intended to give an overview of the operating environment for the two organisations and their key priorities and challenges, to help to inform the Panel in carrying out its role of scrutinising and supporting the PFCC. The last one of these briefing sessions took place on 27th May 2022.

Development of the PFCC's proposed precepts and budgets – The Panel has held a workshop session with the PFCC and the OPFCC Chief Finance Officer in January in recent years to consider the financial environment and key factors informing the development of the PFCC's budget and precept proposals. This session feeds into scrutiny of the final proposals by the whole Panel at its formal meeting in February.

Other briefings or training for Panel members – It is open to the Panel to identify any other topics for briefing sessions that would inform it in scrutinising and supporting the PFCC. The previous Panel agreed that a briefing session on the use of telematics fleet management by Northamptonshire Police could be helpful. Similarly, the Panel may wish to consider whether there is any other training or support that could assist it to carry out its role effectively.