

Northamptonshire Police, Fire & Crime Panel – Outline Work Programme 2022/23

MEETING DATE	STATUTORY BUSINESS	DISCRETIONARY BUSINESS	BUSINESS RELATING TO PANEL OPERATION	OTHER BUSINESS
8 September 2022		<ul style="list-style-type: none"> - PFCC’s Delivery update - PFCC’s Budget updates - Joint Independent Audit Committee Annual Report - Outcomes of the 2021/22 HMICFRS inspection of Northamptonshire Fire & Rescue Service - Use of ANPR technology in Northamptonshire 	<ul style="list-style-type: none"> - Work programme - Complaints monitoring report 	
1 December 2022		<ul style="list-style-type: none"> - PFCC’s Delivery update - PFCC’s Budget updates - Independent Custody Visitors scheme in Northamptonshire 	<ul style="list-style-type: none"> - Work programme 	
2 February 2023	<ul style="list-style-type: none"> - PFCC’s proposed Police precept and budget for 2023/24 - PFCC’s proposed Fire & Rescue precept and budget for 2023/24 		<ul style="list-style-type: none"> - Work programme - 2023/24 meeting dates 	

MEETING DATE	STATUTORY BUSINESS	DISCRETIONARY BUSINESS	BUSINESS RELATING TO PANEL OPERATION	OTHER BUSINESS
16 February 2023 (Reserve meeting)	<ul style="list-style-type: none"> - PFCC's revised Police precept and budget for 2023/24 [if required] and/or - PFCC's revised Fire & Rescue precept and budget for 2023/24 [if required] 			
20 April 2023		<ul style="list-style-type: none"> - PFCC's Delivery updates - PFCC's Budget updates 	<ul style="list-style-type: none"> - Work programme - Complaints monitoring report 	
July 2024	<ul style="list-style-type: none"> - PFCC's Annual Report on Policing for 2022/23 - PFCC's Fire & Rescue Statement for 2022/23 		<ul style="list-style-type: none"> - Appointment of Panel Chair and Deputy Chair - Work programme - Appointment of Complaints Sub Committee members 	

Task-and-finish work

The Panel has agreed that its work programme for 2022/23 should include a piece of focussed task-and-finish work on early intervention activity in Northamptonshire. The working group established for this purpose needs to meet to produce a draft scope for approval by the Panel. A meeting for this purpose has been scheduled for 1st September 2022. The outcomes of this meeting can be presented to the Panel meeting on 8th September 2022.

Briefings / Training (open to all Panel members)

1. Briefing sessions with the Chief Constable and with the Chief Fire Officer on their organisations' operating environment, priorities and challenges. To take place at least once during the year.
2. A briefing session on the development of the Police, Fire & Crime Commissioner's proposed precepts for 2023/24.
3. A briefing session on road safety strategy in Northamptonshire and supporting activities.
4. A briefing session on learning from complaints about Northamptonshire Police.

Further Information

(A) Statutory Business

PFCC's Annual Report and Fire & Rescue Statement – The Police, Fire & Crime Commissioner (PFCC) is required to produce an Annual Report on the exercise of the PFCC's police and crime functions during the previous financial year and the progress made in meeting objectives set out in the PFCC's Police & Crime Plan. The PFCC is also required to publish an annual statement of assurance of compliance with the priorities set out in the Fire & Rescue National Framework for England. The Panel must review and report on both the Annual Report and Fire & Rescue Statement as soon as practicable after they are received.

PFCC's proposed Police and Fire & Rescue precepts – The PFCC's proposed precepts must be reviewed and reported on by the Panel before they can be issued. The Panel has the power to veto a proposed precept, in which case the PFCC is required to produce a revised proposal that must also be reviewed by the Panel at the reserve meeting included in the outline work programme (if the Panel does not veto either of the proposed precepts the reserve meeting will not be held). The steps involved in this process must take place by specific deadlines set in legislation.

(B) Discretionary Business

PFCC's Delivery Update – This is a regular report setting out actions by the PFCC supporting progress towards the delivery of the strategic outcomes set out in his Police, Fire & Crime Plan. The Delivery Update also includes contextual information about Northamptonshire Police and Northamptonshire Fire & Rescue Service performance.

PFCC's Budget Updates – These are two regular reports setting out the latest in-year position for the budgets for policing and the Office of the PFCC and for the budget for the Northamptonshire Commissioner Fire & Rescue Authority.

Joint Independent Audit Committee Annual Report – The Joint Independent Audit Committee (JIAC) is responsible for providing independent assurance of the corporate governance, risk management and financial control arrangements operated by the PFCC and the Chief Constable. The JIAC's Annual Report is customarily presented by its Chair to the Panel, to reflect the complementary roles of the two bodies.

(C) Business relating to Panel operation

Complaints monitoring report – The Panel has adopted specific arrangements to carry out its responsibilities for dealing with complaints and conduct matters relating to the PFCC. These include the provision by the host authority Monitoring Officer of a half-yearly monitoring report about all matters dealt with in the preceding period. In this way the Panel is able to monitor the operation of the arrangements it has made to deliver this aspect of its statutory responsibilities.