

Northamptonshire Police, Fire & Crime Panel – Outline Work Programme 2022/23

| MEETING DATE | STATUTORY BUSINESS | DISCRETIONARY BUSINESS | BUSINESS RELATING TO PANEL OPERATION | OTHER BUSINESS |
|---------------------------------------|--|---|--|----------------|
| 1 December 2022 | | <ul style="list-style-type: none"> - PFCC’s Delivery update - PFCC’s Finance updates - Independent Custody Visitors scheme in Northamptonshire | <ul style="list-style-type: none"> - Work programme | |
| 2 February 2023 | <ul style="list-style-type: none"> - PFCC’s proposed Police precept and budget for 2023/24 - PFCC’s proposed Fire & Rescue precept and budget for 2023/24 | | <ul style="list-style-type: none"> - Work programme - 2023/24 meeting dates | |
| 16 February 2023 (Reserve meeting) | <ul style="list-style-type: none"> - PFCC’s revised Police precept and budget for 2023/24 [if required] and/or - PFCC’s revised Fire & Rescue precept and budget for 2023/24 [if required] | | | |
| 20 April 2023 | | <ul style="list-style-type: none"> - PFCC’s Delivery updates - PFCC’s Finance updates - Draft report of the Early Intervention scrutiny review | <ul style="list-style-type: none"> - Work programme - Complaints monitoring report | |

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| July 2024 | <ul style="list-style-type: none"> - PFCC's Annual Report on Policing for 2022/23 - PFCC's Fire & Rescue Statement for 2022/23 | | <ul style="list-style-type: none"> - Appointment of Panel Chair and Deputy Chair - Work programme - Appointment of Complaints Sub Committee members | |
| September 2024 | | <ul style="list-style-type: none"> - PFCC's Delivery update - PFCC's Finance updates - Joint Independent Audit Committee Annual Report | <ul style="list-style-type: none"> - Work programme - Complaints monitoring report | |

Additional topics not yet scheduled

The Panel agreed at its meeting on 8th September 2022 to request the Police, Fire & Crime Commissioner to present an update on his Estates Strategy to a future Panel meeting.

The Panel agreed at its meeting on 8th September 2022 to request the Police, Fire & Crime Commissioner to provide sight of action plans developed to address areas for improvement in service delivery by Northamptonshire Fire & Rescue Service as identified in the HMICFRS 2021/22 inspection.

Task-and-finish work

The Panel has agreed to carry out a piece of focussed task-and-finish work on early intervention activity in Northamptonshire as part of its work programme for 2022/23. The Panel agreed the terms of reference for this work and set up a working group to carry it out at the Panel meeting on 8th September 2022. The working group has been tasked with presenting its final draft report to the Panel meeting on 20th April 2023.

Briefings / Training (open to all Panel members)

1. Briefing sessions with the Chief Constable and with the Chief Fire Officer on their organisations' operating environment, priorities and challenges. To take place at least once during the year.

The Panel agreed at its meeting on 8th September 2022 to request that a briefing session with the Chief Constable on Northamptonshire Police's current priorities, challenges and performance be arranged around the Panel meeting on 1st December 2022 or as soon as possible afterwards. This briefing session is due to take place on 1st December 2022.

2. A briefing session on the detail behind the performance measures included in the Police, Fire & Crime Plan Delivery Update. This briefing session took place on 22nd November 2022.
3. A briefing session on the development of the Police, Fire & Crime Commissioner's proposed precepts for 2023/24. The Office of the PFCC has proposed that an online session be held on 17th January 2023, from 2.00-4.00pm, subject to the Panel's agreement.
4. A briefing session on road safety strategy in Northamptonshire and supporting activities.
5. A briefing session on learning from complaints about Northamptonshire Police.

Further Information

(A) Statutory Business

PFCC's Annual Report and Fire & Rescue Statement – The Police, Fire & Crime Commissioner (PFCC) is required to produce an Annual Report on the exercise of the PFCC's police and crime functions during the previous financial year and the progress made in meeting objectives set out in the PFCC's Police & Crime Plan. The PFCC is also required to publish an annual statement of assurance of compliance with the priorities set out in the Fire & Rescue National Framework for England. The Panel must review and report on both the Annual Report and Fire & Rescue Statement as soon as practicable after they are received.

PFCC's proposed Police and Fire & Rescue precepts – The PFCC's proposed precepts must be reviewed and reported on by the Panel before they can be issued. The Panel has the power to veto a proposed precept, in which case the PFCC is required to produce a revised proposal that must also be reviewed by the Panel at the reserve meeting included in the outline work programme (if the Panel does not veto either of the proposed precepts the reserve meeting will not be held). The steps involved in this process must take place by specific deadlines set in legislation.

(B) Discretionary Business

PFCC's Delivery Update – This is a regular report setting out actions by the PFCC supporting progress towards the delivery of the strategic outcomes set out in his Police, Fire & Crime Plan. The Delivery Update also includes contextual information about Northamptonshire Police and Northamptonshire Fire & Rescue Service performance.

PFCC's Finance Updates – These are two regular reports setting out the latest in-year position for the budgets for policing and the Office of the PFCC and for the budget for the Northamptonshire Commissioner Fire & Rescue Authority.

Joint Independent Audit Committee Annual Report – The Joint Independent Audit Committee (JIAC) is responsible for providing independent assurance of the corporate governance, risk management and financial control arrangements operated by the PFCC and the Chief Constable. The JIAC's Annual Report is customarily presented by its Chair to the Panel, to reflect the complementary roles of the two bodies.

(C) Business relating to Panel operation

Complaints monitoring report – The Panel has adopted specific arrangements to carry out its responsibilities for dealing with complaints and conduct matters relating to the PFCC. These include the provision by the host authority Monitoring Officer of a half-yearly monitoring report about all matters dealt with in the preceding period. In this way the Panel is able to monitor the operation of the arrangements it has made to deliver this aspect of its statutory responsibilities.